Approved for Release

Fred Fanning

Director for Administrative Services

## DEPARTMENT OF COMMERCE (DOC) CHIEF FINANCIAL OFFICER AND ASSISTANT SECRETARY FOR ADMINISRATION OFFICE OF ADMINISTRATIVE SERVICES

## TRAVEL BULLETIN # 03, FY08

SUBJECT: Relocation Mileage Rate Change

EFFECTIVE DATE: January 1, 2008

EXPIRATION DATE: Effective until canceled or superseded

1/11/08

SUPERSEDES: Not Applicable

BACKGROUND: The purpose of this bulletin is to transmit information regarding the mileage rate applicable to relocation expenses effective January 1, 2008. On September 25, 2007, the General Services Administration (GSA) established the Internal Revenue Service (IRS) standard mileage rate, for moving purposes, as the rate at which agencies reimburse employees when using a privately owned vehicle (POV) for relocation. This rate covers only actual operating expenses (e.g., fuel, oil, tolls, etc.), unlike the more generous temporary duty rate that also covers fixed costs of operating an automobile (e.g., depreciation, insurance, license and registration fees).

PURPOSE: This Bulletin provides the en route relocation mileage rate effective January 1, 2008.

PROCEDURES: The IRS announced a revision in the en route relocation mileage rate, IR-2007-192, beginning calendar year 2008 (<a href="http://www.irs.gov/pub/irs-drop/rp-07-70.pdf">http://www.irs.gov/pub/irs-drop/rp-07-70.pdf</a>). The revised rate effective January 1, 2008, is:

Use of an automobile as a medical or moving expense - 19 cents per mile (down from 20 cents a mile from January 1-December 31, 2007).

This bulletin does not address temporary duty standard mileage rates for CY 2008, which have not been released.

OFFICE OF ADMINISTRATIVE OPERATIONS: Rhonda Jackson, Associate Director, OAO <a href="mailto:rhjackson@doc.gov">rhjackson@doc.gov</a>, (202) 482-3721.

PROGRAM MANAGER CONTACT INFORMATION: Byron Martin, <u>bmartin@doc.gov</u>, (202) 482-1818.